

**PRESENT:** Cr Kodi Brady (Chairperson), Cr Jason Newton, Mr Gary McKernan (Boxing), Mrs Emmah Watton (Netball), Mr Ian Clifton (CRUFC), Mr Tim Evans (CJRNC) and Ms Deborah Mukhar (Soccer)

**IN ATTENDANCE:** Ms Nicole Benson (Acting Director Technical Services), Mr Zachary Estens (Acting Manager Urban Services & Facilities).

**APOLOGIES:** Mr Stephen Walton (CRLFC) and Mr Stuart Thomas (Alt-CRUFC).

## **MINUTES**

**1/2324 RECOMMENDED** that the minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held on 31 July 2023 be confirmed.

**McKernan/Watton**

## **BUSINESS ARISING**

Nil.

## **AGENDA ITEMS**

1. Progress of Coonabarabran No 3 Oval Amenities
  - DTS provided an update on the progress of the amenities.
    - Application for the subdivision of the land has been lodged, however, there was a discrepancy in the registered name of the landowner. Arrangements for this to be rectified are underway and Council is currently in the process of signing off on the documents prepared by solicitors for their registration.
    - The contractor has submitted the electrical design for relocation of overhead powerlines to Essential Energy's portal and it is pending approval. While awaiting a response from Essential Energy, the registration of the easement is concurrently in progress. This arrangement ensures that once both of these processes are completed, construction on the site can be initiated immediately.
    - Planning consultants are working on the development application and the design of the amenity building. Design will be approximately three to four weeks and the development application is planned to be lodged in around eight weeks.
    - Tender documents will be started once design is complete and the tender will be advertised concurrently with the DA assessment. Timeframe for this is unknown but could be up to 16 weeks.
    - Funding milestone of 30 June 2024 will not be reached and an extension of time will be sought from the funding body.
  
2. Coonabarabran No 3 Oval Old Amenities Update
  - DTS advised that legal advice had been sought on the works the contractor had not completed and/or were not up to standard. Council highlighted deficiencies in a letter to the contractor and advised that a report on the matter would be made to the Department of Fair Trading if the works were not rectified within a specified timeframe. The A/USFM told the meeting that the contractor had been back and rectified the issues. Carpeting of the changerooms is still planned and staff are looking at painted surface with grit to reduce slip hazards and will consult with the facility users prior to any works taking place.

3. Coonabarabran No 2 Oval Fire Damage
  - A/USFM advised that a loss adjustor would be visiting the facility to have a look at the damage. Two quotes have been received to demolish the building.
4. Coonabarabran No 2 Oval Grant Funded Works
  - DTS let the committee know that this work had not progressed due to resourcing limitations. It may be held up now with them demolition of the fire damaged building.
5. Local Roads & Community Infrastructure Phase 4
  - Projects for the sporting complex were highlighted being \$25,000 for shade and seating improvements at the Pump Park; and \$88,366 to install a skillion roof over amenities at No. 3 Oval.
6. Netball/Basketball and Skate Park Repairs
  - A/MUSF advised that concrete crew will rectify the cracks in the skate park. The Chair let members know that a person had an accident on the netball courts in the holidays. It was noted that the netball courts were opened on 10 October 2018.

**ACTION** – WSC to check warranty and arrange for repairs.

7. Junior Rugby Union Nomination
  - The committee discussed the nomination from Junior Rugby Union. It was noted that the nomination form had not been sent to the nominee. The Committee decided that due to the number of meetings, possibly only one, between now and when the Committee dissolves at the end of the current term of Council, the nomination could wait until the new Committee had been established.

## **GENERAL BUSINESS**

The following items were discussed:

- A discussion took place around Committee membership. Representatives from Cricket and Tennis had contacted Committee members enquiring about membership. It was noted that tennis was invited to participate in 2023 and that no response had been received. The Terms of Reference were reviewed and highlighted that they don't currently list representatives from Cricket or Tennis. It was explained by DTS that the updated version could include these groups if the Committee is established again in the next term of Council.

**ACTION** – A representative of the Coonabarabran Tennis Club be asked to submit a proposal to be discussed at the next meeting. Staff to reach out to Cricket regarding membership on the Committee.

- The Sporting Complex Masterplan budget of \$75,000 for the 24/25 financial year was discussed.
- It was noted that the fence railing that ruins from the cricket nets around to the kiosk does not have a gap or gate and people have to climb over. Council will look to modify a section to create a gap with easy access.

- It was confirmed that Rugby Club volunteers can assist with works at the site and that inductions need to take place. Council would issue approval in writing with specific conditions around what can occur.
- Access to former greyhound club storage area for netball to be followed up by Council staff.

There being no further business the meeting closed at 5:38pm.

The next meeting will be held in the Gallery Meeting Room, Coonabarabran on Monday, 12 August 2024 commencing at 5.00pm.

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CHAIRPERSON